

KOOL CLUB NEWS

SPRING 2016

A.G.M

As you will be aware, Kool Club is managed by a voluntary committee, made up of a dedicated team of parents, Mr Platt and Kool Club staff.

The committee deals with the recruitment & management of staff, the setting/reviewing & administration associated with all club policies, and fixing & collecting of fees to ensure the responsible running of the club. The club is entirely self-financing, and as such, the finances are managed carefully to ensure that we meet our legal obligations as an employer and carer of children, whilst being able to provide suitable resources for the benefit of the children, and keeping the costs of the childcare at a reasonable rate.

An invitation is extended to all who wish to attend the After School Club AGM on

**Thursday 16th April,
6.15pm at Alne Primary
School.**

If you would like to attend we would ask you please to confirm your intention to Mrs Porter, so that we ensure we have sufficient room/ resources for all.



USER SURVEY

Thank You to every family who completed our User Survey - we got a fantastic response this year after trialling an electronic version.

This is what you told us:

- Your children enjoy attending and feel confident at Kool Club
- You feel that we keep your children safe
- You think that our communication with you is effective
- Most parents/carers are aware of who their child's Keyworker is
- You feel that our staff treat you with respect and courtesy
- You think that Kool Club is managed effectively and it is good value for money
- Your children enjoy the activities offered

There was a request to provide activities such as karate, recorder, football and craft activities. As the afternoons get lighter and the weather improves, the children will be playing outdoors more and can choose to play football. However as we are caring for up to 30 children in a session it would not be easy to offer activities such as karate without engaging additional specialist staff, which would of course have a cost impact.

One family has queried the television that is sometimes available - we would like to assure you that this is not available in every session, and when it is available, usually when the children are tired, it is only on for the last hour of a session at the most. The exception to this is when the children have requested to watch a film.

We engage with the children through our **Children's Committee** meetings which we hold every half term, to find out what they would like us to provide in terms of activities and resources. The information that they provide is used when making purchases of resources and by staff when they are planning activities. Every child is encouraged to participate in these discussions however children can, and do, speak to staff with suggestions for activities at any time. There are many occasions when the children's interests have prompted staff to change the planned activities - this is something that we actively encourage....so keep the suggestions coming!!

At the most recent Children's Committee meeting the children have requested some large Lego boards, some Lego from the 'Friends' range, suggested some themes for new books including sport, princess stories and space. A couple of the older children were going to have a think about some board games and books they would like, and provide Mrs Porter with a list.



Kool Club



Summer Holiday Club 2016

We are delighted to announce the dates of our
Summer Holiday Club

For the dates below on Tuesdays, Wednesdays and Thursdays, we will be operating to provide childcare between 8am and 6pm:

26th, 27th and 28th July

2nd, 3rd and 4th August

9th, 10th and 11th August

16th, 17th and 18th August

AM session: 8.00 am - 1.00 pm

PM session: 1.00 pm - 6.00pm

Cost per session £10.00

Snacks will be provided am and pm, however if your child is staying all day, they must bring a packed lunch

All children currently in school from Reception class to Class 6 are eligible to attend, and you do not have to be a current user of Kool Club

Please also refer to our terms and conditions

The following Terms and Conditions apply:

- The Holiday Club will only run if enough places are booked and paid for in advance to cover our costs (by 17/06/16), so an early indication will enable us to confirm dates for all those who wish to use the club.
- Places will be allocated on a first come first served basis.
- You can reserve a place now and make payment if you wish. When making payment, please ensure that it is clearly marked as payment for Holiday Club. If any dates are cancelled due to low numbers, you will be refunded as soon as possible.
- To reserve a place, complete the booking form and return it to us. This can be done either in hard copy in an envelope clearly marked for the attention of Kool Club, or by email to the following address koolclub@alne.n-yorks.sch.uk
- Please indicate at the time of booking how you intend to pay for Holiday Club.
- If you wish to use the Holiday Club but are concerned about the cost - we will be happy to arrange a payment plan with you, in order that you can pay a small amount over the weeks prior to 17th June 16. Please speak to Jayne Porter or Lindsey Wedgewood about this, or email us at koolclub@alne.n-yorks.sch.uk
- We will confirm with you as soon as possible the dates that you have requested are available (minimum numbers permitting).
- We will publish any dates that still have places available in early July.
- Families, who are unsuccessful at booking a place because we are full on the day/s they request, will have the full amount refunded to them.
- **Any cancellations made before 17th June will also receive a full refund.**
- **All replies must be returned by Friday 17th June 2016 with full payment and completed child registration forms (if we do not have current ones).**

If you want your child/children to use the Holiday Club please complete the form and return it to School in an envelope labelled 'FOA Mrs Porter - Holiday Club', or email your requirements to koolclub@alne.n-yorks.sch.uk

Holiday Club - Booking Form

Family Contact _____

Please complete the table below to show which sessions you want to use and how many children will use each session. (We will accept emails providing that your instructions/requests are clear)

| Date | Am sessions 8.00 am until 1.00 pm (£10 per session) | pm sessions 1.00 pm until 6.00 pm (£10 per session) | Full day 8.00 am until 6.00 pm (£20 per child for full day) | Number of children per session | Total cost per session used |
|------------------------------|--|--|---|--------------------------------------|--------------------------------|
| Tue 26 th Jul '16 | | | | | |
| Wed 27 th Jul '16 | | | | | |
| Thu 28 th Jul '16 | | | | | |
| Tue 2 nd Aug '16 | | | | | |
| Wed 3 rd Aug '16 | | | | | |
| Thu 4 th Aug '16 | | | | | |
| Tues 9 th Aug '16 | | | | | |
| Wed 10 th Aug '16 | | | | | |
| Thu 11 th Aug '16 | | | | | |
| Tue 16 th Aug '16 | | | | | |
| Wed 17 th Aug '16 | | | | | |
| Thu 18 th Aug '16 | | | | | |
| Total cost | | | | | |

I enclose a cheque/cash for the total amount of £ _____

I have made a payment directly to Kool Club bank account of £ _____

| | | |
|------|---------------------|--------------------------|
| HSBC | Sort code: 40-20-02 | Account number: 21224395 |
|------|---------------------|--------------------------|

(If you are using Childcare vouchers please indicate the provider so that payments can be allocated to the correct account)

Kool Club will contact you to confirm that these dates are available. **After 17th June 2016, payments for successful bookings will be non-refundable.**

Please return to Kool Club by the 17th June 2016

How do I contact Kool Club?

Our school telephone number is
01347 838427

We use several e-mail accounts, so please ensure that you are using the most suitable one, depending on your need to contact us:



admin@alne.n-yorks.sch.uk,

This is the school office, where you can leave messages for Kool Club staff with the school secretary. This e-mail is checked regularly throughout the *school* day.

alnekoolclub@yahoo.co.uk

This should be used for all billing and financial queries, and enables you to liaise directly with the Treasurer (not the club co-ordinator).

koolclub@alne.n-yorks.sch.uk

This is for general queries to the Kool Club staff.

Feedback

If you feel that any issues have not been dealt with to your satisfaction, or you have not received the level of service that you expect, we would like to hear from you.

This should be done in writing and handed into the school office, clearly marked for the attention of the Chairperson of the Committee.

Keyworkers

Each child attending Kool Club is allocated to a member of staff, who is their keyworker. This information is displayed on the register which parents/carers sign when collecting children.

Your child's keyworker will work with the child and you to ensure the child's needs are being met. Their aim is to ensure the child is happy and feels secure at Kool Club and to observe, encourage and extend the child's learning experiences. They will record information about the child in the child's Red Book.

Ideally the keyworker should stay with the child throughout their time at Kool Club, however the keyworker may change depending on the sessions that the child attends, or if that child has naturally formed a close relationship with another member of staff.

Every member of staff will work with, care for, look after and be responsible for other children attending sessions in addition to his/her keyworking children. We would hope that you and your child/ren would feel comfortable dealing with any member of staff.

POLITE REMINDER

We are only registered to provide care until 6pm, and while we would never leave a child unattended, we would ask that if you are going to be late, you telephone us to indicate when you expect to arrive, and then staff can make any necessary arrangements.